



King County Fire Commissioner Association Board Meeting Minutes

April 5, 2017 6:30pm

Angelo's Restaurant, Bellevue, WA

In attendance: Jon Kennison, Camille Staczek, Ken Callahan, Julie Hiatt, Mark Thompson, Kevin Coughlin, Jim Fossos, Bill Fuller and Chris Elwell

- I. **Meeting was called to order at 6:25pm by president Mark Thompson**
- II. **Kevin Coughlin moved to approve March's board meeting minutes, Jon Kennison seconded. Passed Unanimously**
- III. **Committee Reports**
 - A. Treasures Report – Camille Staczek
 - As of today we have \$7,319.22 in the bank
 - Just a few districts still need to pay their dues
 - Camille handed out financial reports showing which dues haven't paid dues and what bills are still due
 - \$113.00 in bills. There was a motion by Ken Callahan, seconded by Kevin Coughlin to pay bills, approved unanimously
 - The treasures report was approved
 - B. General Membership Meeting Topics – Kevin Coughlin
 - A. April – Tentative - Location: NORCOM Topic: Puget Sound Emergency Ratio Network (PECERN)
 - B. May – Tentative - Location: King 20 Skyway Topic: Fire Fighting Foam/Ground Water Contamination
 - C. June – TBD
 - D. Kevin and Chris will email Julie by end of day Thursday, April 6th with the details for April's meeting so she can email out the meeting flyer to all members
 - C. Associate Members/Association Photographer – Bill Fuller
 - Need to include Associate members tab on Webpage and small ad (coordinate with Charlotte-Webmaster) – Bill will contact Charlotte to facilitate this
 - Tentative commitment from Office Depot to donate some gift cards for door prizes
 - Jon Kennison has been contacting companies to donate door prizes
 - D. Region 6 WFCA – Chris Elwell
 - WFCA had Saturday seminar at Ocean Shores.
 - Overall the WFCA is healthy and running well
 - They sent a draft document to the WFCA directors regarding the recent comments the Snohomish county commissioners made that had a negative impact.
 - E. King Co EMS Advisory Group (Jon Kennison, John Rickert)

- John Rickert emailed a packet of information from King Co EMS advisory group to Mark Thompson. Mark emailed it to Julie who has emailed it to Charlotte to add to our web page.
- F. Washington State Trauma Council – Ken Callahan
- No Meeting so no Report. Next meeting is in May so he should have a report in June.
- G. EMAC – Jim Fossos
- Scheduled to have a meeting next Wednesday. Should have a report at the general meeting or at our next board meeting.

IV. Old Business

- A. 2017 Association Budget – Camille/Mark
- Draft send via email to board for review
 - There was discussion about emailing invoices verses hard copy mailing of invoices. Jon Kennison made a motion to buy one roll of stamps to have on hand but to send out all invoices electronically, Ken seconded. Passed unanimously.
 - It was discussed to have a line item of \$500 for office supplies so Camille can purchase what is needed.
 - Jim Fossos moved to purchase a table of 10 at the Medic One foundation luncheon in 2017. Jon Kennison seconded. There was much discussion. Passed unanimously.
 - Training and education programs for \$2,000.
 - Retention committee – for cards to send to commissioners when they have significant life changes \$225
 - Total operations will be around \$4,000
 - Then every other year, when we host the January banquet – Awards, plaques, facility, presentations and meals expenses need to be accounted for.
 - Jim Fossos moved to pass the budget as discussed, Jon Kennison seconded. Passed unanimously
 - Camille will create a reserve fund for extra money we collect that is in excess of the budget
- B. Review of Webpage
- Mark would like a Past Presidents Tab on the website – List of past presidents – Julie may have info
 - Photos – coordinate with Photog Bill Fuller and other members who submit photos to include on page
- C. Member Survey status – Julie
- Julie will email out the survey in the next few weeks.
- D. Region 6 Training topics – Ideas listed below
- Training Grants update – Chris
 - New Commissioner Training after election (Commissioner 101 Class) – target 2nd weekend in January
 - ICS training for new and old commissioners
 - Mandatory Open Public Meeting Training
- E. Membership mtg. program topics - open
- Get ideas to Kevin
- F. Association Merchandise, Jon Kennison
- Jon is working with new vendor for shirts and embroidery, more options for shirts (7 different styles and textures, all in white)
 - Association Merchandise Logo Golf Shirts looking like \$32 each will be our cost
 - Jon is getting samples for us to look at

- Need to develop order form with specifics of shirt, sizes, colors etc. include info as to sizing (run Larger/Smaller than normal).
- Email order form to Charlotte, Webmaster, for adding to webpage

H. Benefit Service Charge class, April - Julie/Chris

- Saturday April 29th at Burien station 28
- Have speakers to cover the legalities, setting the formula, marketing and maintaining.
- Also have round table for group discussions
- Julie to send out notification in the next few days
- Send copy to WFCA and the Chiefs association to disseminate

I. Commissioner position on King Co Investment Advisory Committee

- Bill Gates' name was submitted to County Council by Execs Office
- Public Hearing/Appointment in May 2017

J. Legislative update

- Chief Church, Roger from the WFCA, Ryan from the WFCA, Dylan and Wayne from the Chiefs Association met with the chairman of the ways and means committee two weeks ago about the levy swap bill. The chairman has no idea of the impact of this bill. After the meeting the ways and means caucused and they exempted fire districts from having to pay the states portions of fire fighters pension contributions. But Cities, County's and RFAs are still on the hook to pay the states portion.
- House bill 1467 passed out of the house, in the senate local government committee added two amendments. It passed out of rules yesterday and now is moving to the Senate floor to vote. . Mark and Kevin urged everyone to send a letter or comments to their representatives to oppose this bill.

V. New Business

A. King County boards/commissions, committees fire commissioner rep list.

- King Co EMS Advisory Committee – need citizen at Large name for appointment current member, Wayne Corey, has stepped down – advertise on website for districts to submit name to Association for endorsement to fill the vacant position
- Commissioner position on King Co Investment Advisory Committee, Bill Gates; County Exec Office submitted name to Council for consideration at April Council Committee mtg and May Council Meeting appointment

B. Creating Association Photographer Team Appointing Commissioner Bill Fuller as lead photographer and advertise opening for a couple team members to assist in preservation of association activities and taking photos for website and history.

C. Business cards and/or ID Badges/Pocket Greeters for Board Members?

- Association logo with Name , Position and Home District
- No one indicated an interest in these at this time.

D. Honorary member nomination by Chris Elwell

- Kevin moved to make Wayne an honorary member. Jim seconded. No discussion. Passed unanimously. We will present the plaque in September in Des Moines station 67 at the general meeting.
- E. Establishing Training Committee advisory group for membership training ideas.
- 3-4 members to assist committee chair
 - Ideas for monthly meetings and membership training during the year
 - Mark asked if anyone is interested or knows someone to let him know
- F. Advertise on website for Annual Meeting/Banquet Planning Committee to assist
- Committee Chair Julie Hiatt
 - Re-evaluate costs and location/meal type or have Saturday Luncheon in lieu of a dinner
 - Work Collaboratively with Chiefs Association committee/E-board on re-evaluation
 - Chris stated that he thought that if we created a joint task group to plan it and then alternate each organization paying for it maybe.
 - The group determined that is needed to be on the Wednesday night.
 - There was discussion about the amount of money the tickets are
 - The group decided to book the same location on the Third Wednesday in January 2018
- G. 2017 membership certificates, when 2017 dues paid. Hand deliver to their Board meeting?
- Our by-laws state we should issue membership certificates.
 - Julie to put together a sample certificate for each member district and email to the board
 - Mark then volunteered to take the certificates to each district to hand deliver the certificate
- H. Jim and Jiggs Award Committee: establish written criteria for awarding
- Need someone to volunteer for this

VI. Good of the order

- A. Update Contact Information at bottom of page
- B. Need educational ideas for General membership meetings – pass along to Kevin
- C. Start thinking about a good speaker for the banquet – pass along to Julie
- D. Chris let everyone know that when filling out your F-1, you need to list the KCFCFA that you are an officers or board member of and the amount of money your district pays to the KCFCFA

VII. Next Meetings

- A. April General Membership Meeting: April 19, 2017 – Location: NORCOM Topic: Puget Sound Emergency Ratio Network (PECERN)
- B. May Board Meeting: May 3, 2017, 6:30pm Angelo's Restaurant, Bellevue
- C. May General Membership Meeting: May 17, 2017 – Location: King Co 20-Skyway, Topic: Fire Fighting Foam/Ground Water
- D. June Board Meeting: June 7, 2017, 6:30pm Angelo's Restaurant, Bellevue
- E. June General Membership Meeting: June 21, 2017 – Location: TBD, Topic: TBD
- F. July Board Meeting: July 5, 2017, 6:30pm Angelo's Restaurant, Bellevue
- G. July General Membership Meeting: July 19, 2017 – Location: TBD, Topic: TBD
- H. August Board Meeting: August 2, 2017 6:30 Angelo's Restaurant Bellevue
- I. August General Membership Mtg August 16, 2017: TBD
- J. September Board Meeting: September 6, 2017 Angelo's Restaurant Bellevue
- K. September General membership Mtg: September 20, 2017 South King Fire-Des Moines Topic: TBD
- L. October Board Meeting: October 4, 2017 6:30 Angelo's Restaurant, Bellevue
- M. October General membership Mtg: TBD

- N. November Board meeting: November 1, 2017 6:30 Angelo's Restaurant, Bellevue
- O. November General Membership Mtg: November 15, 2017 (Officer/Trustee Elections) Woodinville Fire
Topic: Legislative Brainstorming
- P. December Board meeting December: December 6 at 6:30 Angelo's Restaurant Bellevue
- Q. December **No** General Membership meeting in December

Jon Kennison motioned and Chris Elwell seconded to adjourn the meeting. The meeting adjourned at 8:41pm

APPROVED