



King County Fire Commissioner Association Board Meeting Minutes

February 1, 2017 6:30pm

Angelo's Restaurant, Bellevue, WA

In attendance: Chris Elwell, Mark Thompson, Ken Callahan, Kevin Coughlin, Jon Kennison, Chief Matt Cowan, Camille Staczek, Bill Fuller & Julie Hiatt. There was a quorum.

- I. **The meeting was called to order at 7:09pm by President Mark Thompson**
- II. **There was a motion by Kevin Coughlin, seconded by Ken Callahan to approve the minutes from the January 2017 Board meeting. It passed unanimously.**
- III. **Committee Reports**
 - A. Treasures Report – Camille Staczek
 - We have \$4,063.67 in the bank account
 - No bills to be paid
 - Working on sending out the 2017 dues
 - Kevin Coughlin moved to accept the treasures report, seconded by Jon Kennison. it passed unanimously.
 - Jon Kennison moved to remove /write off long time past due accounts, it was seconded by Kevin Coughlin. It passed unanimously.
 - Mark Thompson, Kevin Coughlin and Camille Staczek will go to the US bank in Seattle together so that Mark and Kevin will become the two signers on our account.
 - B. Audit Committee – Ken Callahan
 - Ken Callahan performed the audit of our books and accounting records. Everything came out just right, no issues or discrepancies
 - Kevin Coughlin made a motion to accept the audit committee report, it was seconded by Chris Elwell. It passed unanimously.
 - C. Associate Membership - Bill Fuller
 - Bill will be sending out the new Associate Membership Applications to interested parties tomorrow.
 - Bill will be asking Home Depot and Lowes for gift cards for door prizes
 - Bill has some names of possible associate members that will donate door prizes as well
 - Bill and Julie will work with Charlotte to coordinate an Associate Membership Page on website
 - D. Trauma Council – Ken Callahan
 - Ken reported that for hospitals in King County, there will be no more diversions of patients
 - E. PECERN – Chris Elwell
 - PECERN met last week, Motorola and the county are still working well together, however, right now the county is withholding payment to Motorola for the lack of documentation.
 - King County has created a new division called Emergency Radio Communication System which PECERN is now a part of.

- A big risk the project is facing, real-estate leases not being approved in a timely fashion by the council
 - Building coverage is still a challenge in Seattle – the technical committee is working on it
 - As they transition to testing and then operations, there some challenges that Motorola and the county are working on.
 - The schedule is still in the green
 - For more information contact Chris Elwell
- F. KCEMS – Jon Kennison
- Jon was not able to make the last meeting due to illness
 - He will review the minutes to report at the next meeting
 - Chief Cowan reported that Pulse Point is back in discussions for King County
 - Chief Cowan spoke about CVA protocol training and how it is saving lives and quality of life
- G. Chief's Liaison Report – Mark Thompson
- The Chiefs have moved their meetings to every other month, even months, hoping to increase attendance
 - Next meeting is the third Wednesday in February, 9:00am to noon
 - Mark Can't make February's meeting and asked if anyone can go in his place
 - Kevin Coughlin asked if we can have a joint board meeting with both of our organizations, Chief Cowan will bring it up at his next board meeting in March to see if they are on board and when we could meet.

IV. Old Business

- A. Mark mentioned that we need to work on a budget.
- B. Kevin Coughlin motioned that we approve the purchase of an on line version of QuickBooks, it was seconded by Jon Kennison. It passed unanimously
- C. 2015 Banquet – Camille reported that we still have a couple of people who attended that haven't paid yet
- D. FBC Saturday Seminar – March 25th, station 28 in Burien, 9:00-2:00pm – Chris and Julie are working out the details.
- E. Door Prizes at General meetings – Mark Thompson suggested that we take some of the money collected so far to use to purchase more door prizes. Kevin Coughlin motioned to take \$150 of the money collected to purchase more door prizes, Jon Kennison Seconded. It passed unanimously.
- F. Kevin Coughlin moved to create a door prize committee, Jon Kennison seconded. It passed unanimously.

V. New Business

- A. 2017 insurance- through WFCA - \$100 annual premium. Kevin Coughlin moved to pay it, Jon Kennison seconded. It passed unanimously
- B. Kevin motioned to pay the Secretary of State registration update of \$10, Chris Elwell seconded. It passed unanimously.
- C. Mark Thompson made a survey and left them at the tables at the joint banquet in January but not many filled them out. Julie Hiatt created an online survey and will send out to all King County Commissioners, Chiefs and administrative folks via email.
- D. Mark Thompson suggested that we create a class about sprinklers systems for the real-estate community demonstrating why they are needed. It was felt that we may work on this after other tasks have been completed.
- E. Chief Cowan asked if we would think about sponsoring a portion of the next King County Fire Chief Association Leadership Seminar. Chief Cowan said he would get more information to Mark Thompson for the board to consider.
- F. Mark Thompson asked about selling shirts with our logo on them. Jon Kennison will put together a display of a current golf shirt and take orders at the February general meeting.
- G. Meeting Topics

- February General Meeting – Shoreline will host – Topic: EMS Levy Progress Report
- March General Meeting – North Highline will host – Topic: Randy Crouse – Map your Neighborhood and 2 weeks supply for emergencies (Julie email Matt to remind him)
- Saturday Seminar – March 11, 9:00am – 2:00pm which includes lunch - Burien Station #28 – Topic Fire Benefit Charge

VI. Good of the order

- No good of the order

VII. Next Meetings

- A. February General Meeting: February 15, 2017, Shoreline – EMS Levy Progress Report
- B. E-Board: March 1, 2017, 6:30pm Angelo's Restaurant, Bellevue
- C. Saturday Seminar: March 11, 2017, Burien Station #28 – Benefit Charge
- D. February General Meeting: March 15, 2017, North Highline – Topic TBD
- E. E-Board: April 5, 2017, 6:30pm Angelo's Restaurant, Bellevue

Motion to adjourn by Jon Kennison, seconded by Chris Elwell. Meeting ended at 8:35pm